



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

01 Aug 2025

DIVISION MEMORANDUM
No. 677 s.2025

**PARTICIPATION AS BOOTH FACILITATOR FOR THE NEO PLUS REFRESHER
COURSE FOR RE-ELECTED LOCAL OFFICIALS**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Concerned Curriculum Implementation Division Personnel
Concerned Elementary Public School Heads
This Division

1. This refers to the request letter from Dr Arturo B. Bayocot, Regional Director, DepEd Region X for booth facilitators to represent DepEd X and manage the ALS information booth.
2. An exhibit booth will highlight the ALS programs, innovations, and milestones in delivering inclusive and equitable education for out-of-school youth and adult learners.
3. This activity will be held at Luxe Hotel, Cagayan de Oro City. Booth facilitators and exhibit schedule are as follows:

Schedule	Booth Facilitators
August 4 – 5, 2025	• Pinky Marris M. Fabria, T – 3, West CCS • Maribel G. Calo, T – 3, Bulua CS
August 6 – 7, 2025	• Julieta N. Dolero, MT – 1, CID • Johnrill R. Generoso, MT – 1, City CS
August 11 – 12, 2025	• Ailiene P. Libres, MT – 1, North CCS • Jovelyn J. Go, T – 1, Bugo CS

4. This Memorandum serves as **Authority to Travel** for the booth facilitators.
5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

6. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM

EXHIBIT

DM-035-CID-DIS-(AUF) / participation as booth facilitator for the neo plus refresher course for re-elected local officials
August 01, 2025



Original Copy of Three

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

Office of the Regional Director

August 1, 2025

DR. ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent
Division of Cagayan de Oro City

Subject: Request for booth facilitators who will represent DepEd X
and manage the ALS information booth

Dear **SDS Gazo**:

Greetings from DepEd NorMin!

The Department of the Interior and Local Government (DILG) has invited the Department of Education Region X to participate as one of the **official exhibitors** during the conduct of the **NEO PLUS Refresher Course for Re-elected Local Officials**.

Hence, DepEd Region X will install an **exhibit booth that highlights the Alternative Learning System (ALS)**—its programs, innovations, and milestones in delivering inclusive and equitable education for out-of-school youth and adult learners.

This activity, which will be held at Luxe Hotel, Cagayan de Oro City, is scheduled as follows:

Batch	Date
a. Batch 2	August 4-5, 2025
b. Batch 3	August 6-7, 2025
c. Batch 4	August 11-12, 2025

To ensure the successful facilitation of DepEd Region X's exhibit, **please assign booth facilitators who will represent DepEd X and manage the ALS information booth**. The facilitators will be tasked to showcase ALS programs and materials, respond to queries from local officials and stakeholders, and promote partnership opportunities between DepEd and the LGUs.

Attached is the **official invitation letter from the DILG** for reference.

Your continued commitment to promoting ALS and your active support in fostering inter-agency collaboration toward accessible and inclusive education are greatly appreciated.

For further details or coordination, please contact John Franklin Dresser, ALS focal person, at johnfranklin.dresser@deped.gov.ph

Thank you very much.

Very truly yours,

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

For the Regional Director:

DR. FEDERICO P. MARTIN, CESO V
Assistant Regional Director

CLMD/jfd



R10-LGCDD-2025-07-24-004

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION X - NORTHERN MINDANAO
KM3 Fr. W.F. Masterson Avenue, Upper Carmen, Cagayan de Oro City
www.region10.dilg.gov.ph

July 24, 2025

ARTURO B. BAYOCOT, CESO III
Regional Director
Department of Education -Region 10
Masterson Avenue, Zone 1
Upper Balulang, Cagayan de Oro City
✉ region10@deped.gov.ph

ATTENTION : JOHN FRANKLIN DRESSER
ALS Focal Person

**SUBJECT : INVITATION TO PARTICIPATE AS EXHIBITOR FOR THE NEO PLUS
REFRESHER COURSE FOR RE-ELECTED LOCAL OFFICIALS**

Dear **Director Dela Cruz**:

Warm greetings from the Department of the Interior and Local Government (DILG) Regional Office 10!

As part of our continuing efforts to strengthen the capacities of local government officials, the Department, through the Local Government Academy (LGA), will be conducting the **Transformative Leadership for Elevated Governance: Refresher Course for Re-Elected Local Officials** under the **NEO PLUS Program**.

The said activity is to be held at **Luxe Hotel**, Cagayan de Oro City and scheduled as follows:

- **Batch 1:** July 29–30, 2025
- **Batch 2:** August 4–5, 2025
- **Batch 3:** August 6–7, 2025
- **Batch 4:** August 11–12, 2025

This initiative aims to reinforce the competencies of re-elected local officials in effective governance, strategic leadership, and collaborative development.

To complement the learning sessions and enrich the experience of our participants, we are organizing an **Exhibit and Networking Lounge** that will showcase relevant knowledge products, governance tools, innovations, and development solutions.

In this regard, we are pleased to invite your office to participate as an **exhibitor** in the above-mentioned activity. You will be **provided with a designated booth space (2m x 2m)** where

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"Matino, Mahusay at Maasahan"

T: (088) 858-4181 E: records.region10@dilg.gov.ph FB: www.facebook.com/DILGX

you may display your knowledge products and directly engage with local officials and other stakeholders to highlight your advocacy, programs, and services that align with good local governance and sustainable development.

Meals during the activity will be provided to all participating exhibitors, however, **transportation, accommodation, and the preparation and transport of exhibit materials** shall be at the expense of the participating exhibitor.

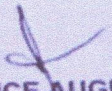
For more information and guidance, please be advised of the following exhibit guidelines:

Exhibition Participation Guidelines

1. The training management team (organizers) shall allocate an exhibit space to all accepted exhibit applications duly endorsed by the selection panel of the activity. An exhibitor has no right to change any booth size or space allocation unless properly coordinated and approved by the organizer.
2. Booth dressing and decorating must be completed during the exhibitor's ingress. No alteration should be made to the booth system. Any drilling/nailing to the booth system is strictly prohibited.
3. Exhibitors are advised to coordinate with their offices if they need assistance identifying shipping or printing services.
4. All furniture, regardless of size, should be placed inside the booth. Any advertising literature or other promotional collateral should only be distributed within the exhibitor's booth.
5. Exhibitors must keep their booths manned during the official show hours. The organizer shall not be held liable for any loss or damage that may occur because of non-observance of this rule.
6. The exhibitor shall not vacate the booth until the date and time stipulated in this manual.
7. Identification badges will be issued to all exhibitors and food concessionaries during the activity dates. Exhibitor badges/IDs must be worn at all times within the exhibition premises.
8. The hotel/venue's official electrical technician is authorized to carry out electrical installations.
9. All exhibitors are responsible for always ensuring the cleanliness of their booths and immediate frontage. The organizers' cleaning staff is only responsible for general/common aisle cleaning and maintenance.
10. The organizer shall not accept deliveries on behalf of an exhibitor or the safekeeping of such items after delivery. The organizer shall designate specific loading/unloading areas, which will be under the supervision and direction of the exhibition security officers. All cars and trucks should be parked in designated parking areas only.
11. Parking areas are on a first-come, first-served basis.
12. Security personnel shall strictly conduct security checks. Exhibitors are reminded that they are responsible for ensuring their exhibits and materials and to be careful not to leave their booths unattended.

For confirmation and further information, you may contact our **Regional NEO Focal, Mr. Lloyd Ceballos** through 0998-5611848 or email at lgcdd10dilg.com.

We look forward to your support and meaningful participation in this collaborative initiative.


BRUCE AUGUSTO COLAO, CESO V
Regional Director

LGCCDD/HLO/rgn